

## MINUTES

### ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

APRIL 26, 2012

The meeting was called to order by John R. DeRosa, Jr. Acting Chairperson at 11:10 a.m. in Room-117 at the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Members Present: John R. DeRosa, Jr., Journeyperson, Acting Chairperson  
Paul Farnsworth, Contractor  
Thomas J. O'Reilly, Contractor  
Michael D. Griffin, Journeyperson  
Joseph Bayusik, Contractor

Members Absent: None

Board Vacancies: Two Public Members

Board Counsel Present: None

DCP Staff Present: Nelson Leon  
Richard M. Hurlburt  
Anthony Santoro  
Owen Golding, Dept of Labor Apprenticeship Rep

Public Present: None

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp) **Division E-Mail:** [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

## **MINUTES FROM PREVIOUS MEETINGS**

The Board voted to approve minutes of the March 29, 2012 Elevator Installation, Repair and Maintenance Work Examining Board meeting. Mr. O'Reilly, Mr. Farnsworth and Mr. Griffin abstained from voting due to their absence at the March 29, 2012 meeting.

## **APPLICATIONS**

### **John A. Bouthillier, Brooklyn, CT – (R-6) Limited Accessibility Journeyman – Approved**

The Board voted to approve Mr. Bouthillier's application. Mr. Bayusik abstained from voting.

### **Frank C. Schaaf, New Smyrna Beach, FL – (R-7) Limited Conveyor Contractor – Denied**

The Board voted unanimously to deny Mr. Schaaf's application due to lack of a required (R-8) Limited Conveyor Journeyman license for a minimum of two years and lack of notarized statement from employing (R-7) license holder attesting to Mr. Schaaf's specific dates and duties of employment.

## **LATE ARRIVING APPLICATIONS**

(The Board voted unanimously to review the following late arriving applications)

### **Carlo J. Carlino, Middletown, CT – (R-2) Unlimited Journeyman – Approved**

The Board voted unanimously to approve Mr. Carlino's application.

### **Jeffrey M. M. DeFrancesco, Northford, CT – (R-2) Unlimited Journeyman – Approved**

The Board voted unanimously to approve Mr. DeFrancesco's application.

## **OLD BUSINESS**

1. The Board is requesting a written report from DCP listing all individuals who have been issued an "Elevator Trainee" and/or "Helper" card.
2. The Board is reiterating licensable elevator cab work which has been verified by the Board and correspondence dated May 18, 2010 from Richard E. Maloney, DCP Trade Enforcement Director, which states the following concerning "Elevator Cab Maintenance Work":

Elevator cab maintenance is the fabrication, repair and installation of all materials within the cab such as but not limited to: surface materials, glass, metal, fabrics, woven metal fabric, wire mesh, hardware, furniture, handrails, wall and ceiling panels, wood, carpet and mirrors.

Painting and cleaning are exempt activities within the definition.

## **NEW BUSINESS**

Mr. O'Reilly said he met with DCP representatives concerning several complaints he had filed and was informed that DCP can ask the respondent any questions, but do not required an answer from the respondents.

## **CT OCCUPATIONAL TRADES PORTION PASS REPORT**

## **DCP COMPLAINT STATUS REPORT**

### **2012 Meeting Schedule**

**11:00 a.m. in Room-117 at 165 Capitol Avenue, Hartford**

- January 5 – Thursday
- February 2 – Thursday
- March 1 – Thursday
- March 29 – Thursday
- April 26 – Thursday
- May 24 – Thursday
- June 21 – Thursday
- July 19 – Thursday
- August 16 – Thursday
- September 13 – Thursday
- October 11 – Thursday
- November 8 – Thursday
- December 6 – Thursday

There being no further business, the meeting adjourned at 12:25 p.m.

Respectfully submitted,

Nelson Leon  
Board Secretary

**The next meeting of this Board is scheduled for Thursday, May 24, 2012 at 11:00 a.m. in Room-117.**